



## Procedure for Applying for Participation in Football and Cheer Program

Think Detroit PAL is accepting applications for organizations interested in participating in its upcoming 2011 Football and Cheer Program. We are looking for an exceptional organization that is willing to partner with Think Detroit PAL and our other community football and cheer organizations to build character in young people.

Please adhere to all steps and deadlines in the procedure below:

1. Organizations interested in participating in Think Detroit PAL's 2011 Football and Cheer season must submit the following to Think Detroit PAL's headquarters no later than Friday, Mar 25 at 5 pm\*:
  - a. Proof of the organization's 501(c)(3) status (i.e., a determination letter from the IRS);
  - b. A roster of the members of its Board of Directors including President and other significant personnel. The roster must include the names, addresses, phone numbers, and titles, if any, of the Directors, Coaches, Team Mom's, Volunteers and all other personnel;
  - c. Proof that it carries a \$1,000,000 Each Claim Directors & Officers Liability insurance policy; \$1,000,000 Each Occurrence/\$2,000,000 General Aggregate General Liability insurance policy; \$1,000,000 Combined Single Limit Bodily Injury and Property Damage Non-Owned & Hired Automobile Liability insurance policy, all of which indemnify Think Detroit PAL, the City of Detroit, and Detroit Public Schools;
  - d. Financial Statements for its most recently-ended fiscal year that document separate football and cheerleading revenue and expenses;
  - e. The organization's mission statement

\*If your organization participated in another football league during 2010, a letter stating that your organization is currently in good standing with that league will also be required.

2. Upon receipt of the above information, a search committee that includes Think Detroit PAL's Athletic Director, Football Commissioner, and President of the league's Advisory Disciplinary Board shall invite organizations to interview for inclusion in the upcoming season. Organization's that have the following in place shall be looked upon favorably:
  - a. A list of registered and/or interested youth in joining the football and cheer program in each of four age groups (D-team – must be 8 or younger on July 31 of this year, C-team – must be 10 or younger on July 31, B-team – must be 12 or younger on July 31, A-team – must be 14 or younger on July 31);
  - b. An identified and secured home field and practice field;
  - c. Equipment satisfactory to outfit four youth football teams;
  - d. A fundraising plan
3. After a thorough investigation, potentially including site visits and participant interviews, the search committee shall make a decision based on the information provided above no later than Apr 15, 2011.

Think Detroit PAL is located at 111 West Willis, Detroit, MI 48201. Any questions may be directed to [programs@thinkdetroitpal.org](mailto:programs@thinkdetroitpal.org).